AERFORT CHORCAÍ
CORK AIRPORT

AIC OFFICE
Cork Airport

NOMINATION OF AUTHORISED SIGNATORIES

Company Name: _____

Company Address: _____

Company Contact Number: _____

	Nomination 1	Nomination 2
Name	_____	_____
Position in Company	_____	_____
Contact Phone No.	_____	_____
Sample Signature	_____	_____

Which of the following services[1] does your company provide:

SERVICE	YES	NO
Ground Administration and Supervision		
Passenger Handling		
Freight and Mail Handling		
Aircraft Services		
Aircraft Maintenance		
Flight Operations and Crew Administration		
Surface Transport		
Catering Services		
Baggage Handling		
Ramp Handling		
Fuel and Oil Handling		
Other[3]		

1 Please review Ground Handling Information Sheet. Note: Companies involved in Ground Handling Activities must be in receipt of a Grant of Approval from the Aviation Regulator's office.

2 Company's Grant of Approval reference number: _____

3 Please Specify: _____

Please answer the following questions:

Does your company request to be invoiced for any identity cards issued? Yes _____ No _____

Will your company accept to pay charges for identity cards lost? Yes _____ No _____

Will your company accept to pay charges for identity cards stolen? Yes _____ No _____

****

Once the Access Control has agreed to register an Authorised Signatory, this person will be forwarded an information pack outlining the Duties and Responsibilities of Being an Authorised Signatory, how to apply for passes, types of passes, records to be maintained etc.

A letter of confirmation will be sent to the Authorised Signatory, once they have been registered and briefed by the Access & Identification Centre, that they are authorised to commence sponsoring permit applications. The Access & Identification Centre will only accept registered Authorised Signatories.

Please return this completed Nomination Form to:

Cork Airport Authority
Access & Identification Centre
Main Terminal
Cork Airport

Dublin Airport Authority plc reserves the right to refuse to accept a company's nomination as an Authorised Signatory.

Details of Company Manager approving nominations:	**Company Stamp**
Name: _____	
Title: _____	
Signature: _____	
Date: _____	